

General Treasurers Report for Monday 14/10/13

The August report shows both Green fees and Raffle takings are not running to budget, behind on both. We had budgeted for \$3k of Sponsorship revenue for this month but don't have vision the incoming revenue so August does not look strong.

See Diagram 3 – MBS August 2013 P&L for details

Matters Arising

- 1. Invoice to R Hickey for Shirts – Steve Watson
- 2. Update on process for new fees structure – Steve Watson
- 3. Probus Income recording – Steve Watson

1. Invoice to R Hickey for Shirts

The club mailed the invoice to Richard Hickey's office on the 22/08/13.

2. Update on process for new fees structure

The attached document is agreed schedule after meetings and reviews with Keryn in the club office. An overview of the new structure:

- A. Current member will have the choice to renew for the full year, per quarter or remain on the current structure.
- B. If the new structure is taken up a colour coded card will be issued for each of the Yearly and Quarterly payment options. These cards will clearly show the expiry date.
- C. The club will handle sending renewals when they are due and reissue the colour coded cards.
- D. For member electing to remain on the old fee structure the match payments will be made at the bar and a 'paid bowls' receipt will be issued showing payment and date for that days games.
- E. New bowler will have the option of paying the Yearly if starting between 01/01 and 31/03 or to pay the \$10 per game only till the end of the current Quarter and then pay the Quarterly fee. The new member may elect to pay the full Quarter fee up front depending on when in the current Quarter they start.
- F. Twilight Bowls will remain as payment to the organiser and a new process for distributing the vouchers and returning the unused vouchers has been agreed by Max and the club.

- G. Friday Bowls will require the jackpot \$2 to be paid to the organiser and in addition the old fee structure members are required to pay the \$10 at the bar and receive the 'paid bowls' receipt. The new Fee members are only required to pay the \$2 to the organiser for the jackpot.
- H. All carnival and events that are deemed non-interclub events/functions are not covered under the new Fee so members are required to pay the full amount to the organiser.
- I. See Diagram 2 – Proposed 2014 New Fee Structure for fee details.

3. Probus Income recording

Have reached out to Kevin Tuckerman and requested that we need to record the number of player when Probus meets. Kevin noted that when he leaves the Probus Bowls fees in an envelope (left in the Men's Bowls Mail Box) he records the paying Probus member numbers on it. When banking is done and the Probus amount is included we will need to record on the banking slip the actual numbers. I will then create an entry in my accounting records that directly relate to Probus. This will then provide us with Revenue and Playing numbers accurately.

Everyone that performs the banking needs to be aware that the numbers of Probus bowlers needs to be included as a Green Fee item within the Date/Comments field on the Banking Slip. See Diagram 1 – Banking Sheet Example for details.

Diagram 1 – Banking Sheet Example

CASH FOR BANKING Bag Seal No. 118867			Date: 09/10/13
CODE	INCOME ITEMS	Date/Comments	Value
19205	MBC Raffle Takings		\$
19210	MBC Green Fees	09/10 - 32 x Bowlers	\$320
19210	<i>MBC Green Fees</i>	<i>08/10 Probus – 10 x Bowlers</i>	<i>\$100</i>
19210	MBC Green Fees		\$
19220	MBC Koala Income		\$
19235	MBC Sponsorship		\$
19236	MBC Catering Income		\$
19237	MBC Other Income		\$
19240	MBC TAT Income		\$
TOTAL CASH RECEIVED			\$420

Diagram 2 – Proposed 2014 New Fee Structure

	\$480 A YEAR	\$120 A QUARTER	\$80 PER YEAR
MEMBERSHIP FEES			
Membership Fee Payment	By 15 th December each year	By 15 th of month before each Quarter	By 15 th December each year
Club to issue “WPH Bowls Card” to all bowlers	Card to be issued showing expiry date	Card to be issued showing expiry date	Royal card Issued only
Payment reminders during year	No action during year	A new invoice will be issued to bowlers 30 days prior to end of the quarter	No action during year
Joining after 1/1/2014	This option is only available during period 1/1/14 to 31/3/2014	Pay \$10 per game till the beginning of the next quarter when you then pay only \$120 or you pay \$120 for the quarter you are in.	This option is not available
BOWLING EVENTS			
Wednesday Social	Free	Free	Pay at Bar \$10
Saturday Social	Free	Free	Pay at Bar \$10
Friday Jackpot Pairs	Pay \$2 to Organiser	Pay \$2 to organiser	Pay at Bar \$10 and \$2 to Organiser
Twilight Bowls	Pay \$15 to Organiser and receive vouchers	Pay \$15 to organiser and receive vouchers	Pay \$15 to Organiser and receive vouchers
Pennants - Home	Free	Free	Pay at Bar \$10
Pennants - Away	Free	Free	Pay Organiser \$5
Mid Week Pennants - Home	Free	Free	Pay at Bar \$10
Mid Week Pennants - Away	Free	Free	Pay Organiser \$5
Mixed Pennants - Home	Free	Free	Pay at Bar \$10
Mixed Pennants - Away	Free	Free	Pay Organiser \$5
Games before Club opens	Free	Free	Pay Organiser \$10
Long Weekend Social Bowls	Pay amount over \$10 to Organiser	Pay amount over \$10 to Organiser	Pay full fee to Organiser
Sunday Social Bowls	Free	Free	Pay Fee to Organiser
TAT	Pay Fee to Organiser	Pay Fee to Organiser	Pay Fee to Organiser
Koala	Pay Fee to Organiser	Pay Fee to Organiser	Pay Fee to Organiser
Raffles	Pay Fee to Organiser	Pay Fee to Organiser	Pay Fee to Organiser

Diagram 3 – MBS August 2013 P&L

West Pennant Hills Sports Club Limited

**FINANCE STATEMENTS
With Last Year's Comparisons**

Sports - Men's Bowls 31 August 2013

August Last Year YTD	August This Year	Budget August	Budget Variance August	YTD Actual	YTD Budget	YTD Variance
8,659 MBC Green Fees	4,105	4,600	(495)	7,756	8,854	(1,098)
578 MBC Raffle Takings	573	725	(152)	1,449	1,260	189
73 MBC Sports Fees	73	80	(7)	218	160	58
0 MBC Other Income	9	10	(1)	9	20	(11)
200 MBC Club Uniform Sales	59	40	19	295	80	215
0 MBC Sponsorship Income	0	3,000	(3,000)	0	3,000	(3,000)
0 MBC Mufti/T'around Triples Inc	0	0	0	1,909	0	1,909
9,510 Total MBC Income	4,819	8,455	(3,636)	11,636	13,374	(1,738)
1,410 MBC Affiliation Fees	184	55	129	321	110	211
704 MBC Raffle Costs	336	350	(14)	692	700	(8)
7,582 MBC Greens' Maintenance	3,886	4,000	(114)	7,677	8,000	(323)
1,684 MBC Sports Promotions	1,036	510	526	2,259	972	1,287
0 MBC State Playoffs	0	500	(500)	0	500	(500)
0 MBC Club Uniform Purchases	(20)	0	(20)	1,560	0	1,560
500 MBC Catering Expenses	668	100	568	668	200	468
40 MBC Mufti/T'around Triples	0	0	0	1,262	0	1,262
11,920 Total MBC Expenses	6,090	5,515	575	14,439	10,482	3,957
(2,410) Men's Bowls Profit (Loss)	(1,271)	2,940	(4,211)	(2,803)	2,892	(5,695)